



Tri-County Airport Authority ("TCAA")
1983 Tri-County Airport Rd - Bonifay, FL 32425
Mail: PO Box 756, Bonifay, FL 32425

AGENDA

Regular TCAA Board of Directors Monthly Meeting: 6 pm October 12, 2021 - Airport Conference Room

1. **Call to Order**- Jack Locke, Chairman
2. **Invocation** - Logan Chappell
3. **Review, changes to and approval of Agenda** (may be changed prior to adoption)
4. **Review & Approval of Minutes and actions of the September 16, 2021 Executive Committee Meeting**
5. **Review & Approval of Minutes of the last Board meeting**
6. **Election of Officers: Chairman, Vice-Chairman, Treasurer, Grants Coordinator and Secretary**
7. **Non-Agenda Audience** (*Effective Oct 1, 2013, FL Statute 286.0114 mandates that "members of the public shall be given a reasonable opportunity to be heard on a proposition before the board of commission (Authority)." Each individual shall have three (3) minutes to speak on a proposition before the Authority.*)
8. **Treasurer's Report** – Logan Chappell, Treasurer
 - a. Monthly and Year to Date Financial Report
 - b. Other updates as applicable
9. **Airport Operations Report**- Mark Wilson, Airport Manager
 - a. Physical Maintenance & Repairs
 - b. Fuel Operations & Pricing Report
 - c. Other items as needed
10. **Capital Project Update** – AVCON, Inc.
11. **Engineering and Payments, Projects and Reports**- Tiffany Garling (Grants Coordinator)
12. **Other Old Business**
 - a. Proposed purchase of new lawn mower – Logan Chappell, Treasurer
 - b. Land lease tenant (ongoing discussion) – Jack Locke, Chairman
 - c. Payment of everyday bills & grant pay requests- Brenda Wilson (Admin) & Logan Chappell, Treasurer
 - d. Standards for handling tenants late on rent payments - Brenda Wilson and Logan Chappell
 - e. Re-appointment confirmation of Board Members Locke, Leuenberger and Acuff – Statham, Secretary
 - f. Tenant Lease Policy changes and status of FY 2022 Leases – Statham and Brenda Wilson
 - g. New electronic lease application update- Statham and Mark Wilson
 - h. Update on proposed electrical and grounding analysis – Frank Acuff, Board Member
13. **New Business**
 - a. Proposal to Adopt a "Consent Agenda" for five regular board items: This would include previous meeting(s) minutes acceptance (or acceptance with changes), Treasurer's report, Airport Manager's report, AVCON report and Grants report. – Tiffany Garling, Grants Coordinator
 - b. Proposal to change Board meeting times each month from 6 pm to 5 pm – Ross Statham
 - c. Website report to include web refresh and possible new web address – Ross Statham
 - d. Report on why we keep grass mostly uncut, north end of the airport (reduce nesting birds)- Manager
 - e.
 - f.
14. **Adjourn**

The next regular meeting of the Board of Directors is scheduled for the second Tuesday of the following month at 6 pm in the conference room of the terminal building.